Contractors' all risks insurance

Erection insurance

Machinery and machinery warranty insurance

Electronic equipment insurance

Business interruption/additional expense insurance

**- Please complete in full -**

**Since your information is intended for and is being provided to the Insurer, please note that incorrect information could endanger insurance coverage.**

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| **Insurer:** |  |
| **Insurance certificate no.** |  |
| **SCHUNCK policy number:** |  |
| Claim no. (if known) |  |

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| **Policyholder:** |  |
| **Customer number:** |  |
| Contact (for inquiries about the claim) |  |
| Address: |  |
| Telephone/fax/email: |  |

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| This is a first notice | | | | | |
| The claim was previously reported | by telephone | in writing | by fax | by email | on |

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| **General claim data** | | |
| Date of loss: |  | |
| Time: |  | |
| Discovered on: |  | |
| Loss location: |  | |
| Police record (for theft) | No  Yes, on | |
| Police station: |  |
| Criminal police reference number: |  |
| Public prosecutor file ref.: |  |
| Expected amount of loss? | Property damage: EUR  Business interruption losses: EUR | |
| Are you entitled to deduct input tax? | No  Yes, at      % | |

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| **Cause of loss** |
| Fire, direct lightning strike, explosion  Rainfall  Operating error, negligence  Implosion  Flood  Foreign object  Indirect lightning strike  Force majeure  Sabotage, malice  Excess voltage, excess current  Robbery, burglary  Civil unrest  Short circuit  Theft  Strike, lock-out  Storm, hail  Vandalism  Damage from subsoil  Frost, icy conditions  Manufacturing error  Wear and tear  Tap water, domestic wastewater  Assembly defect  Operational deterioration, component failure  Other: |

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| **Cause of loss** |
| Short, clear description of the cause of the loss and all important circumstances: |

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| **Loss** | | |
| Damaged equipment/machinery | Type of equipment: |  |
| Manufacturer: |  |
| Age of equipment/year of manufacture: |  |
| Equipment model: |  |
| Equipment/article no.: |  |
| If applicable, indicate item number in equipment list: |  |
| Which parts were damaged or destroyed?  (Please include sketch and photographs)  **Please keep damaged parts until final settlement of the claim.** |  | |
| Which parts have to be replaced? |  | |
| *For theft*: Were the stolen parts permanently installed? | No  Yes | |
| *For damage due to weather effects*: Were protective measures taken? | No  Yes, specifically | |
| When and where can the loss be inspected? |  | |
| Is the equipment/machinery completely destroyed? | Yes  No | |
| Has the damaged equipment/machinery been damaged or overhauled before? | Yes, on      What kind?  No | |
| Is the equipment still covered by a manufacturer warranty? | Yes  No | |
| When was the damaged item first put into operation? |  | |
| Is there a maintenance contract for the damaged equipment? | No  Yes, with | |
| Who is the owner of the property affected by the loss?  Please provide name and address |  | |
| Does other insurance coverage exist for the property affected by the loss (e.g. fire, liability, transport)? | No  Yes, type  Name and address of the company:  Insurance certificate no.: | |
| Have claims already been filed there? | No  Yes (please include copies of correspondence) | |
| Who caused the loss? (name and address)  What personal or business relationship exists with you? |  | |
| Are there any possibilities for recourse (e.g. against manufacturer, supplier, repair company, shipper)? | No  Yes, against | |
| Have recourse claims already been asserted? | No  Yes (please include copies of correspondence) | |
| How is the loss being remedied? Please also indicate the type of repairs. |  | |
| Who is remedying the loss? (Please provide exact address) |  | |
| Expected length of repairs: |  | |
| Had loss mitigation measures been taken when the loss occurred? | No  Yes, what? | |

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| **For business interruption or additional expense losses only** | |
| Start of business interruption: | Working days/week:       Working days/year: |
| Expected length: |  |
| Shifts or hours/working day: |
| What possibilities are there for loss mitigation? |  |
| What loss mitigation measures have already been taken? |  |

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| **For machine warranty losses only** | |
| What period does the warranty cover? | from:       to: |
| Were restrictions indicated at the time of acceptance/handover? | No  Yes, as follows |
| Had acceptance/handover of the property affected by the loss already taken place when the loss occurred? | No  Yes, by |

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| **For contractors' all risks insurance losses only** | |
| Where did the loss occur? | New construction  Existing structure  Subsoil and excavated soil  Auxiliary structures and materials |
| What was damaged or destroyed? |  |
| Had legally binding acceptance in accordance with part B section 12 no. 1 of the German Construction Tendering and Contract Regulations (VOB) already taken place for the part of the work affected by the loss at the time the loss occurred?  Note: In the case of damage related to construction work that has not yet been accepted, the contractor is required under service contract law to remedy defects or provide a replacement (contractor properties). The contractor therefore has no right to a new contract from the client. Expenses for remedying contractor own damage are exempt from value-added tax. Therefore, instead of submitting an invoice with value-added tax, submit a statement of the company's own costs. This must be checked by the architect or construction manager against tender prices (specifications) and signed off. | No  Yes, specifically by  Architect  General contractor  Client |
| Was all of the construction work or the entire construction project finished? | No  Yes, on  Final official acceptance on  Put into use on |
| Who performed the construction work affected by the loss? (if applicable, include a copy of the specifications) |  |

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| **For erection insurance losses only** | |
| Where did the loss occur? | Erection object  Erection equipment  Third-party property |
| What was damaged or destroyed? |  |
| What was the stage of erection of the damaged object at the time the loss occurred? | Storage  Erection  Erection finished since:  In testing since        In operation since: |
| When was acceptance/handover to the client scheduled? | Date: |

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| **Supporting records** | |
| List of losses/costs | Included  To follow |
| Material slips and report notes | All included  Some included  To follow |
| Cost estimates | All included  Some included  To follow |
| Purchase and repair invoices | All included  Some included  To follow |
| Photographs and sketches | All included  Some included  To follow |

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| **Bank information for claim payment** | |
| BIC/account number |  |
| IBAN/sort code |  |
| Financial institution |  |
| Account holder (if different) |  |

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| **Important information** |
| **Since your information is intended for and is also being submitted to the Insurer, please note the following:**  **Notification in accordance with section 28 (4) of the German Insurance Contract Act (VVG) concerning the consequences of non-observance of obligations following the insured event**  **Obligations to provide information and clarification**  Under the contractual agreements between the Policyholder and the Insurer, after an insured event has occurred the Insurer can demand that the Policyholder provide all of the information required for assessment of the insured event or determining the extent of the Insurer's obligation to provide payment (obligation to provide information) and that the Policyholder enable the Insurer to properly assess its obligation to provide payment by providing it with all information useful for clarifying the circumstances (obligation to provide clarification). The Insurer can also make reasonable demands for the Policyholder to provide it with supporting records.  **Release from obligation to provide payment**  If, contrary to the contractual agreement, the Policyholder wilfully fails to provide information, provides untruthful information, or delays providing information, or wilfully fails to provide the Insurer with requested supporting records, or delays providing such supporting records, the Policyholder loses his or her claim to insurance payments. If the Policyholder fails to observe these obligations as a result of gross negligence, although the Policyholder does not lose his or her full claim, the Insurer can reduce its payments in relation to the severity of the negligence attributable to the Policyholder and can fully eliminate the payments in especially grievous cases of negligence (reduction to zero). A reduction is not made if the Policyholder proves that the failure to observe the obligations was not the result of gross negligence.  In spite of non-observance of the obligations to provide information, clarification and supporting records, the Insurer continues to be obligated to provide payment if the Policyholder proves that the wilful or grossly negligent failure to observe these obligations did not have an effect on the assessment of the insured event or the assessment or extent of the Insurer's obligation to provide insurance payments.  If the Policyholder maliciously fails to observe the obligations to provide information, clarification or supporting records, the Insurer shall in all cases be released from its obligation to provide payment.  If a third party has the right to receive insurance payments instead of the Policyholder, this third party is also obligated to provide information, clarification and supporting records.  The Insurer is authorised to inspect documents held by the authorities concerning the loss. The claims data will be stored electronically and provided by the Insurer to co-insurers, reinsurers and professional associations when necessary. The addresses of parties receiving the data will be provided upon request. |
| By using this form, the user consents to the collection and processing of personal data in accordance with our privacy policy (www.schunck.de/Datenschutz.aspx) and confirms the knowledge and consent of third parties affected. |

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| Place |  | Date |  | Signature and stamp of the Policyholder |